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| **APPLICATION FOR EMPLOYMENT** | | | | | | |
| **P E R S O N A L** | Name (Last) (First) (Middle) | | | Date | | |
| Street Address | | | Phone Number | | |
| City, State, Zip | | | | | |
| Are you legally eligible for employment in the United States? | | | | | |
| Who referred you to McKenzie Electric Cooperative? | | | Position Applied For | | |
| When would you be available to begin work? | | | Salary Expected | | |
| Have you ever pled guilty or no contest to, or been convicted of a crime? Yes No  If yes, please provide date(s) and details. | | | | | |
| **E D U C A T**  **I O N** | **School** | **Name and Location**  **of School** | **Course of Study** | **No. of Years**  **Completed** | **Did you**  **Graduate?** | **Degree or**  **Diploma** |
| **Graduate** |  |  |  |  |  |
| **College** |  |  |  |  |  |
| **Business/**  **Trade** |  |  |  |  |  |
| **High**  **School** |  |  |  |  |  |
| **EMPLOYMENT** | | | | Please give accurate, complete full-time and  employment record. Start with your present or most recent employer. | | |
| **1** | Company Name | | | Telephone | | |
| Address | | | Employed - (State month and year)  From To | | |
| Name of Supervisor(s) | | | | | |
| State Job Title and Describe Your Work | | | Reason for Leaving | | |
| **2** | Company Name | | | Telephone | | |
| Address | | | Employed - (State month and year)  From To | | |
| Name of Supervisor(s) | | | | | |
| State Job Title and Describe Your Work | | | Reason for Leaving | | |

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| 3 | Company Name | | | | Telephone | | | |
| Address | | | | Employed - (State month and year)  From To | | | |
| Name of Supervisor(s) | | | | | | | |
| State Job Title and Describe Your Work | | | | Reason for Leaving | | | |
| We may contact the employers listed above unless you indicate employers you do not want us to contact | | **DO NOT CONTACT** | | | | | | |
| Employer Number(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reason: | | | | | | |
| **MILITARY SERVICE** | | | | | | | | |
| Did you serve in the U.S. Armed Forces? 🞏 Yes 🞏 No | | | If yes, in which branch? | | | Service Dates – (Month/Year)  From To | | |
| General Duties | | | | Describe any training received relevant to the position for  which you are applying. | | | | |
| **PROFESSIONAL REFERENCES** | | | | | | | | |
| NAME | | ADDRESS (Street, City, State, Zip) | | | | | Years Known | Business or Occupation |
| 1 | |  | | | | |  |  |
| 2 | |  | | | | |  |  |
| 3 | |  | | | | |  |  |
| Are you related to an officer, board member, or employee of MEC? | | | | | | | 🞏 Yes | 🞏 No |
| If yes, who are you related to, and how are you related? | | | | | | |  |  |
| **TO BE READ AND SIGNED BY APPLICANT:** | | | | | | | | |
| I hereby certify that the information provided in this Application for Employment is true, correct, and complete. I understand that any falsified information, misstatement, or omission of fact on this application shall be considered as sufficient cause for discharge. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future. I agree to conform to the rules, regulations and policies of McKenzie Electric Cooperative, Inc. and acknowledge that these rules, regulations, policies and any other terms and conditions, including benefits, may be changed by McKenzie Electric Cooperative, Inc. at any time and without prior notice to me. If McKenzie Electric Cooperative, Inc. decides to engage an investigative reporting agency to report on my credit and personal history, I authorize you to do so. If a report is obtained, McKenzie Electric Cooperative, Inc. must provide, at my request, the name of the agency so I may obtain from them the nature and  substance of the information contained in the report.  I acknowledge that I have read and understand these terms.  Today’s Date Applicant’s Signature | | | | | | | | |

**NOTICE TO APPLICANT:** Employment at McKenzie Electric Cooperative is contingent upon the successful completion and passing of a background check and drug screening in accordance with McKenzie Electric Cooperative's hiring process  
 Prospective employees will receive consideration without discrimination based on race, color, religion, sex, national origin, disability, genetic information, age, public assistance status, status with respect to marriage, or off-duty participation in lawful activity in compliance with applicable law, or any other form of discrimination prohibited by applicable laws. All persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire in compliance with federal law.